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| **20170516_220410.jpg**  **Cell:**+923007213139  **Email:** [saifali0085@gmail.com](mailto:saifali0085@gmail.com)  **Address:**  House no. 589, R-3 Johar Town LAHORE  Key Skills   * Leadership Skills * Communication skill * ERP-SOFTBEAT * Time management * Adobe Photo Shop * Microsoft Office   C:\Users\murtaza\Desktop\UMT_Logo_Pk.jpeg | **SAIF UR REHMAN** |
| **OBJECTIVE**  To get a job in the dynamic & challenging environment, where I can utilize my abilities and skills to benefit the organization.  To enhance my skills through passionate, challenging, career-oriented and motivational tasks by working in a dynamic environment in pursuit of financial compensations.  **EDUCATION/QUALIFICATION**   * **University of Management and Technology Lahore** M.Com(Forensic Audit and Accounting) 2016 * **Punjab College of Commerce**   B.Com (I.T) 2014  **INTERNSHIPS/PROFESSIONAL EXPERIENCE**  **Senior Automobile Engineering (Assistant Accountant)**   * Goods received note updated to system for recording * Bank reconciliation statement Preparation * Manage the files records * Make the cash payments documentation of vendors * Prepare the documentation of sale orders * Prepare the OGP & IGP for stock * Prepare the sale tax invoice of product   **Teacher Assistant at UMT**  **PROJECTS AND ANALYSIS**   * Forensic Audit of Sports Industry * Dashboard system (Pivot Table) of TechA Business * Financial Statement Analysis of DIN Textile * Value Chain Analysis of Sports Industry Of Pakistan * Database Management system of Doce bakers   **SEMINARS/WORKSHOPS/CERTIFICATIONS**   * Attended seminar on Forensic Accounting and fraud investigation arranged by **SCAUMT and ACCA-UK. (15/12/15)** * Attended career counseling seminar arranged by **SCA-UMT & ICAP-Pk. (17/03/16)** * Attended seminar on Time Value of Money and Bit Coins by **SCA-UMT** * Certificate of participation in **Punjab Youth Festival**   **ACCOMPLISHMENTS**   * Silver medaled in Football **Government Degree College Burewala** * Merit Award in **Punjab College of Commerce** * Best Debater in **Government Degree College Burewala**   **HOBBIES/INTERESTS**  Books & News Paper Reading, Internet Browsing, Playing Games. |